

FREELANCE FUNCTIONAL / BASIC SKILLS TUTOR

We are looking to recruit a freelance, part-time tutor who can deliver functional skills in either English, Maths or ICT.

Are you a self-motivated teacher who will be able to take forward delivery and design programme content that will enthuse and motivate learners? If so, we would love to hear from you.

JOB DESCRIPTION:

- To teach and provide learning support to students;
- To diagnose learners' needs and to formulate programmes that will meet those needs;
- To design a pattern of learning experiences;
- To carry out skills assessments;
- To provide a high-quality learning experience for students;
- To be a member of the Standardisation Group and cooperate fully in its work;
- To participate fully in arrangements for student assessment and progress reviews;
- To establish a personal knowledge of and relationship with our students;
- To liaise with staff and other organisations to provide information and support for students;
- To accept responsibility for specific role-relevant tasks as requested by the Managing Director;
- To maintain appropriate records;
- To undertake all administrative tasks associated with assigned teaching, tutorial and other tasks and to participate in the planning process operating within the teaching team;
- Proven history of delivering Information Advice and Guidance.

We deliver this programme
on behalf of

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Education & Skills
Funding Agency



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European
Social Fund



The Learning Partnership
FOR CORNWALL & THE ISLES OF SCILLY

Digital Peninsula Network Ltd

Company Limited By Guarantee, Company Number: 04143823

Registered Office: 1-2 Old Brewery Yard, Penzance, Cornwall, TR18 2SL

PERSON SPECIFICATION:

Applicants will have most, if not all, the following skills and experience:-

- A degree or similar equivalent qualification
- A Level 5 Diploma in Teaching or PGCE.
- To be qualified to Level 4 in Information Advice and Guidance.
- L3 Certificate in Assessing Vocational Achievement (CAVA) or equivalent.
- A record of continued or professional development.
- A record of achievement in teaching within the digital area.
- Be an effective communicator, in writing and orally.
- Be committed to good working relationships.
- Be committed to the implementation of delivery and working practices which are free from any bias relating to gender, disability or ethnicity.

DPN is registered with the Disclosure and Barring Service and the successful applicant will be required to apply for a Disclosure at the enhanced level. If you apply for a job with vulnerable people when you know you are on a barred list you could be fined or face a prison sentence.

DPN is committed to ensuring a culture of valuing diversity and ensuring equality of opportunity.

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CSW
People developers

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